Packing, shipping and installing *glass chandeliers*

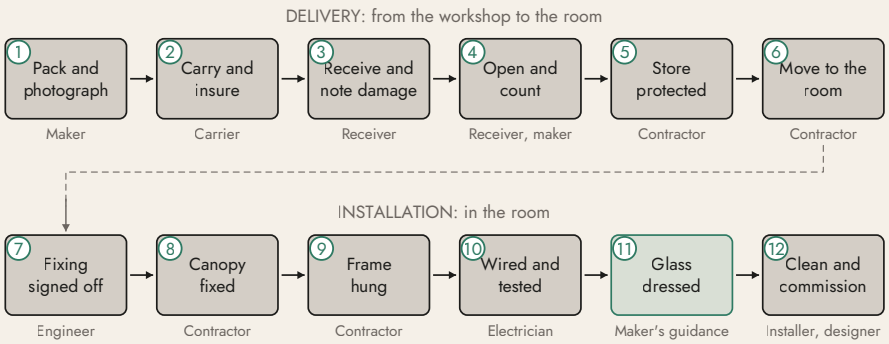
The delivery and install sequence, who holds each step, the arrival window and paste-in wording. No weights or lifting methods are given.

Compliance guidance. Duties named come from the Carriage of Goods by Road Act 1965 (CMR), LOLER 1998, the Work at Height Regulations 2005, CDM 2015, Approved Document P (2013, England) and gov.uk wood packaging guidance, read on 5 November 2026. BS 7671 was not read in its current edition: its one figure is from an IET article on the 2008 edition and must be confirmed. Guidance, not legal, insurance, structural, electrical or health and safety advice. No weight, ceiling load or lifting method is given: the maker declares the weight, a structural engineer designs the fixing and the contractor's method statement governs any lift.

AT A GLANCE

Stage	What to agree or check	Usually held by	Record to keep
Packing	Each element wrapped, separated, cushioned; packing list; photos before closing; ISPM 15 mark on solid-wood crates	Maker or packer	Packing list; photos
Transit cover	Who carries the risk, and which insurance applies, on each leg; the carrier's liability limit	Studio, maker, buyer	Delivery term; certificate
Access	Route, vehicle, lift and floor protection surveyed; who unloads and with what	Contractor	Access survey
Arrival	Crates counted; damage and tripped labels photographed; exceptions written on the paperwork before signing	Receiving party	Signed note; photos
Opening	Clean, protected space; every element counted against the schedule and checked; packing kept	Contractor, studio or maker	Opening record
Fixing	Fixing designed for the declared weight by a structural engineer, signed off before the lift	Engineer; contractor	Engineer's sign-off
Hang and wire	Canopy, frame, electrics in order; lift planned by the contractor; electrician connects and tests	Contractor; electrician	Method statement; certificate
Dress and clean	Glass fitted last from the maker's instructions, cleaned, checked lit	Installer, with maker	Dressing record
Hand over	Lamps, dimming, spares, certificates; snagging against agreed criteria; sign-off	Studio, designer	Snag list; sign-off

Roles are typical, not a statement of who does what on any commission.



The delivery and installation sequence for a glass chandelier, with who normally holds each step. A typical order, not a method. Original drawing by Make Bespoke Studio.

SPECIFICATION WORDING

PACKING AND DISPATCH

Each glass element packed individually, separated from other glass and from the crate, in a crate built for [road freight / export], not to travel as a parcel. Solid-wood crates to carry the ISPM 15 mark. Packing list keyed to element schedule [ref]; numbered photographs of each layer sent to [name] [ ] working days before dispatch.

DELIVERY NOTICE AND ACCESS

[Maker / studio] gives [ ] working days' written notice with crate count, packed sizes and weights and unloading equipment. Route and floor protection as survey [ref]. Unloading by [party]. Any lift planned by a competent person; method statement to [name] [ ] days before delivery.

ARRIVAL, OPENING AND DAMAGE

On delivery [receiving party] counts crates against the delivery note, writes visible damage on it before signing and photographs it. Crates opened within [ ] working days, every element counted against schedule [ref]. Damage or shortage notified in writing to [studio], with photographs, within [ ] days of delivery or any shorter period the carrier's terms or the applicable convention set. Packing kept until the claim is settled.

RISK AND INSURANCE

Risk in transit remains with [seller] until [delivery to the site address / unloading at the room of placement]. [Seller] arranges cargo insurance for [replacement value] on [all risks / stated] terms, shows any declared value on the consignment note and sends the certificate to [name] before dispatch. Delivery term: [stated, for example an Incoterms rule and edition].

INSTALLATION, GLASS DRESSING AND SPARES

Installation by [party] to the maker's assembly instructions [ref]. Fixing designed by [structural engineer] for the declared weight, signed off before the lift. Electrics connected and tested by [electrician], BS 7671 certificate to [name]. Glass dressed by [maker's technician / named installer] once [dust-making and decorating trades] finish, then cleaned and checked lit. Spares: [number] of each element type, same run.

TERMS USED

Dressing the glass

Fitting the glass elements, such as arms, cups, leaves and drops, to the metal frame; normally the last step before cleaning and testing.

Declared weight

The weight of the complete, lamped fitting stated by the maker on the shop drawing, with its tolerance. The structural engineer designs the fixing from it.

STANDARDS AND SOURCES

- Carriage of Goods by Road Act 1965, Schedule (CMR), articles 1, 8 to 10, 17, 18, 23, 24, 30: read 5 Nov 2026.
- Lifting Operations and Lifting Equipment Regulations 1998, reg 8; Work at Height Regulations 2005, reg 6: read 5 Nov 2026.
- Construction (Design and Management) Regulations 2015, regulations 2 and 9: read 5 Nov 2026.
- Approved Document P, Electrical safety, Dwellings, 2013 edition (England): paras 1.1, 2.7, 3.3.
- IET Wiring Matters, Autumn 2008: Section 559 luminaires and lighting installations: BS 7671:2008; confirm against the current edition.
- Gov.uk: Wood packaging material for import and export: updated 22 Apr 2026.
- Canadian Conservation Institute, CCI Notes 20/3: Five Steps to Safe Shipment (2021): museum objects.

Full guide: https://makebespoke.com/trade/technical/packing-shipping-and-installing-glass-chandeliers. Make Bespoke Studio coordinates manufacture through its partner workshops. Figures are guidance only and your specification governs; some may be superseded, so contact the studio to verify.