# Fire door *installation and handover* checklist

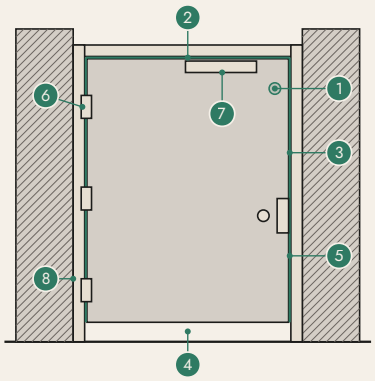
Twelve checks for fire doors on site and the documents to receive at handover. No gap figures: they come from the certificate.

Compliance guidance. Read on 7 November 2026 from the government's fire door guidance under the Fire Safety (England) Regulations 2022 (updated 8 August 2025) and two BWF Fire Door Alliance fact cards (September 2024). A fire door is a certified assembly: take every gap, seal and fixing from the certificate and installation instructions for that doorset, not from this sheet. England only. This is guidance, not legal or fire safety advice, and not a substitute for the project fire strategy, building control or a competent fire door inspector; confirm with the relevant authority. The studio does not certify, install or inspect fire doors and does not claim that it or its partner workshops supply certified fire doorsets.

## AT A GLANCE

| Check | What to see | Source read | Note |
|---|---|---|---|
| Label or plug | Present on every leaf, readable, never painted over or removed. | BWF Fact Card 10 | It is the link back to the certificate. |
| Gaps: head, jambs, threshold | As the installation instructions and certificate say. No figure on this sheet is a design figure. | BWF Fact Card 10 | Government check for doors in use: never more than 4 mm, except at the bottom (GUK 6.7g). |
| Frame to wall | The gap behind the frame filled with the material the instructions name. | BWF Fact Card 10 | Look before the architrave goes on. |
| Seals, hinges, glazing | Seals present, touching and not painted over; no loose or missing screws; glazing system intact. | GUK 6.7 (d), (e), (f) | Parts must be those listed for the doorset. |
| Self-closing | Door shuts fully from wide open and from about 15 degrees. | GUK 6.7(h) | A closer is not a hold-open device. |
| Handover | Certificate, installation instructions and enough information to create a door register. | BWF Fact Card 10 | Register each door by position. |
| In use | Blocks of flats over 11 m: flat entrance doors checked at least yearly, shared fire doors at least every 3 months. | GUK 6.1 | England. Guidance on the Regulations. |

England. Read on 7 November 2026 from the gov.uk guidance (updated 8 August 2025) and BWF Fact Cards 9 and 10 (September 2024). Gap figures: only from the certificate.




1. Label or plug present, not painted over
2. Gap at the head, to the certificate
3. Gaps at both jambs, to the certificate
4. Gap at the threshold, to the certificate
5. Seals present, undamaged, not painted over
6. Hinges: every screw fitted, nothing loose
7. Closer shuts the door fully
8. Gap behind the frame filled as instructed

Eight of the check points on an installed fire door, marked on a schematic elevation. No dimensions are shown because the doorset certificate sets them. Original drawing by Make Bespoke Studio.

## REMEMBER

Measure and record; never plane, pack or glaze on site. Check frame-to-wall sealing before the architrave goes on. Ask for the certificate, installation instructions, compatible parts list and a door register.

## SPECIFICATION WORDING

### INSTALLATION

Fire doorsets to be installed by an installer who is competent and trained in fire door installation [evidence of competence to be submitted: [ ]], strictly to the doorset manufacturer's current installation instructions. No leaf or frame to be cut, planed or glazed on site. All components to be those listed for the doorset.

### INSPECTION BEFORE CONCEALMENT

The frame-to-wall gap and its fire or smoke stopping to be inspected by [contract administrator / clerk of works / fire door inspector] before architraves are fitted, and photographed against door reference.

### COMPLETION CHECKS

At practical completion each fire door to be checked and recorded for: label present and unpainted; gaps at head, jambs and threshold against the installation instructions [readings recorded in mm]; seals present, undamaged and unpainted; hinge and ironmongery fixings complete; glazing intact; self-closing device closing the door fully from wide open and from about 15 degrees.

### HANDOVER DOCUMENTS

Before practical completion provide, for each doorset type: certificate or test evidence or assessment; installation instructions; list of compatible components; installer's as-fitted record; and a door register listing every fire door by position, rating, label and certificate reference, date fitted and closer type, in the form [ ].

## TERMS USED

### Doorset

A door leaf supplied or certified together with its frame, seals and ironmongery as one tested unit.

### Intumescent seal

A strip fitted in the door or frame that swells when heated to close the gap around a fire door. BWF's position is that it should be fitted on every fire door.

### FD30S

A fire door that withstands fire for 30 minutes (integrity) when tested to BS 476-22; the S suffix means it also limits smoke leakage at room temperature. In the European system the equivalent notation is E30 with an Sa classification.

## STANDARDS AND SOURCES

- gov.uk: Fire Safety (England) Regulations 2022: fire door guidance (updated 8 August 2025): 2.4, 3.3, 6.1 to 6.4, 6.7. Read 7 Nov 2026.
- BWF Fire Door Alliance Fact Card 10: Fire door safety (September 2024): trade body guidance; read in full.
- BWF Fire Door Alliance Fact Card 9: FD20 or FD30 (September 2024): trade body guidance; read in full.
- BS 8214:2026 Fire-resisting and smoke control doors: code of practice: BSI Knowledge: current, published 20 Mar 2026, supersedes 2016. Not read.

Full guide: https://makebespoke.com/trade/technical/fire-door-installation-and-handover-checklist. Make Bespoke Studio coordinates manufacture through its partner workshops. Figures are guidance only and your specification governs; some may be superseded, so contact the studio to verify.